

Jefferson County University Extension Education Committee
Minutes for
January 12, 2009

Call to Order - Chairman Greg Torres called the meeting to order at 8:30 a.m.

Roll Call – Committee members Ron Buchanan, Mike Burow, John Kannard and Robert Yachinich.

Also present: Joe Bollman; Kathleen Eisenmann; Steve Grabow; Gail Roberts; Daphne Holterman; Kristi Stair; Kathy Steindorf; Sarah Mueller; Dave Williams, Associate Program Director, UW-Extension; John Schutzke, Ag Program Leader, UW-Extension; Sharon Schmeling, County Board Chair; and Gary Petre, County Administrator.

Certification of Compliance with the Open Meetings Law

Meeting posting was certified in accordance with Open Meeting Law requirements by Torres.

Approval of the Agenda for Possible Rearrangement

Motion by Buchanan, seconded by Yachinich to approve the agenda. Motion approved 5-0.

Approval of Minutes from December 8, 2008 Meeting

Motion by Buchanan, seconded by Burow to approve December 8, 2008 minutes. Motion approved 5-0.

Citizen Input and Comments

Daphne Holterman extended an invitation to the Extension Education Committee to visit the Holterman and Burlingham farms on Earth Day 2009 for a tour. The Committee will take it under consideration. Kathy Steindorf spoke about 4-H fees and the need for education on how UW-Extension is set up, how the different program areas are lead and how agents might respond differently.

Agricultural Education Program Update

The Committee heard Dave Williams and John Schutzke discuss the programming and changes due to reduction in Faculty. Both said that everyone needs to listen and understand this will take time. Consensus of the Committee was there would need to be a transition period to assess priorities and resources available. Bollman would maintain programming and begin to build in some livestock programming. Understanding was it would be a minimal amount of livestock programming but may grow over time depending on emerging Ag needs, trends and his professional development. Williams and Schutzke then answered questions from the Committee.

4-H User Fees

Discussion was had on the 4-H User Fee. Request by Committee that Gail Roberts draft a letter to club members notifying them of the fee and requesting payment be made to the County this spring. Roberts will work with the County to develop a procedure for collecting the fee, including possible role for County Clerk/Treasurer.

Discussion on Support Staff Responsibilities

Committee clarified policy that the 4-H support staff position was not exclusively devoted to the 4-H program, but could and should take on additional responsibilities per the job descriptions as needed and as time was available. This does not need Finance Committee action per County Administrator.

Change in Meeting Date and Time

Torres requested a change to accommodate his schedule change. The Committee decision was to move the regular meeting to the fourth Monday of every month at 7 p.m., except for May meeting due to the Memorial Day holiday. That meeting will be the third Monday evening in May 2009.

Educational Reports

Burow requested Bollman and Grabow include meeting dates in their reports.

Upcoming Agenda Items and Meeting dates

Next meeting date: February 10, 2009, 6 p.m. Agenda items will be the 4-H letter; the regular meeting on Monday, February 23, 2009 at 7 p.m.; Program Priorities.

Adjournment

Motion by Buchanan, seconded by Yachinich to adjourn meeting. Motion passed 5-0. Meeting adjourned.

Respectfully submitted,

Ron Buchanan, Secretary